

SRI AUROBINDO INTERNATIONAL CENTRE OF EDUCATION

SUMMARY OF STEPS TAKEN FOR THE SAFETY OF ALL CONCERNED

This summary document seeks to update parents and guardians on the processes put in place at all SAICE locations for the safety of the children and staff.

General:

Students are supposed to:

- carry an additional mask as a backup;
- bring personal water bottles (refilling stations will be set up);
- not bring any outside food (packed or otherwise) and note that there will be no food distribution of any kind on any of the PED grounds;
- adhere to all safety protocols as mandated - breach of safety protocols will be viewed as a disciplinary issue and may result in suspension, as it concerns the health of others;
- not loiter around on the streets or spend time in crowded public spaces, eating out, etc.;
- maintain all safety protocols at all times outside of School/Group hours - this must be ensured by all parents/guardians (including those who have not consented their children/wards to take part in activities).

On entry:

- Staff and students will not be permitted without a mask covering nose and mouth, that is to be worn at all times except during physical activities in the Group.
- Hand sanitisation will be carried out for all.
- IR temperature scanning will be done for all.
- Physical distance of 2 metres shall be maintained, as far as possible, at all times.

During classes / school hours:

- Rooms to remain well ventilated with all windows kept open.
- Rooms to be well aerated by use of fans throughout the class.
- In many classrooms, where possible, tables/chairs have been removed to ensure physical distance is maintained during classes.
- A time restriction on the use of a classroom to one hour is being implemented. In case it has to be used longer than that, all will exit the room and run the fans and leave windows open to ventilate the space for a short while before all re-enter.
- SOPs for movement between classes and buildings have been circulated and students are expected to adhere to it.
- Bathrooms, common areas, and tables and other high touch points will be appropriately disinfected twice daily.
- Detailed protocols have been issued to all staff of SAICE to guide them in handling classes, looking after students' safety, caring for potentially sick students and other situations.

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- Upon starting of physical classes and Group activities, a comprehensive medical sensitisation session will be conducted for all the students.
- Comprehensive medical sensitisation sessions are also being conducted for all staff (Teachers, Captains, Coaches etc.).

During Physical Education (PE) activities in Group:

- Only non-contact PE activities are allowed. No swimming is being conducted.
- All should bring a personal mat and full body towel, if required;
- Detailed protocols have been developed and communicated to all Group captains/coaches and the grounds In-Charges for each individual permitted PE activity and the sanitisation of equipment.

If a student shows signs of COVID19 like symptoms during class / group:

Isolation Room / Space

In the event of a suspected case during class/group hours, isolation rooms/spaces as well as separate bathrooms (if not attached to isolation rooms) have been identified and stocked appropriately with necessary PPE requirements.

The affected student will be guided to the room/space (while the rest of the colleagues remain without moving about) and accompanied by an individual in case of a very young child. The Ashram doctors will be contacted for guidance and the parents will be called to follow necessary steps as indicated by the doctors.

A review of all students' contact with the affected child will be undertaken and depending on the situation, they may be required to isolate themselves at home until there is clarity on the affected student's status through the Ashram doctors. Further instructions as applicable for each case shall be given if an incident takes place.

Each PE ground has an Ashram doctor assigned to it, in case of any emergency on the ground, during the exercise routines. All school locations are within a short distance of both the Dispensary and the Nursing Home from where the doctors can come on site quickly, if needed.

On exit / pick-up:

SOPs have been circulated and adherence shall be expected by all parents/guardians and students to ensure the safety of all concerned.

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Communication:

For easier and faster communication from the School Office, Section-wise WhatsApp Groups have been created for all parents and guardians. If a parent/guardian's number has not been added, or if their mobile number changes, they may contact Chaitanya: +91-98941-21244.

Concerns / doubts:

In case of concerns or doubts about the protocols being implemented, please contact:

with regard to School:

SECTION	CONTACT PERSONS
E4	Amit (+91-98949-97425)
E5	Jasmin (+91-90474-60950)
E6	Vikas (+91-96556-96883)

with regard to PED:

GROUP	CONTACT PERSONS
B2	Jahnvi (+91-93855-80160) or Kannan (+91-94434-05203)
B1	Minoti (+91-98423-81843) or Senthil (+91-98941-21034)
C	Priti (+91-82489-64517) or Sumitra (+91-89030-03719)
D	Arun (+91-94865-36191) or Swadesh (+91-94439-58845)