

SRI AUROBINDO INTERNATIONAL CENTRE OF EDUCATION

Student Isolation Checklist

- If any student displays COVID19-like symptoms during the day in class, the student should be placed in a designated isolation room with the door closed and a designated person (there should be a backup person identified as well) in the School/Registrar's Office informed to carry out steps mentioned below with respect to contacting Doctors, parents, etc.
- If the above student is a minor, he/she must not be left alone in the isolation room. A designated person must remain with the student at all times till he is appropriately taken off the premises.
- The isolation room should be well ventilated, with running fans and have access to a dedicated bathroom. Stock of fresh drinking water, visors, masks, sanitisers, gloves, liquid soap in the bathroom and disposable napkins should always be available. A member of the staff should be given the specific responsibility to ensure this on a daily basis.
- Anyone entering designated rooms, once a suspected case is inside, must mandatorily use appropriate Personal Protective Equipment (PPE).
- The Ashram Doctors must be contacted immediately and their instructions followed till they arrive.
- Parents or guardians of a symptomatic student are to be notified immediately by the School office of their child's status and should be asked to make arrangements to move the student from premises as directed by the Ashram Doctors.
- Ideally, it should be possible to have access exit doors from the premises for retrieval of staff/students without contaminating additional school areas. If this is not possible, care must be taken to ensure free retrieval of the concerned student/staff without any interaction with anyone else.
- Once staff/student has vacated the isolation room, ventilate well before entering and disinfecting / cleaning.
- Contact tracing must be initiated quickly to identify potential students and staff affected – for this the conditions to note are:
 - Were both the affected student and the contact wearing masks?
 - Were they maintaining a physical distance of 2 metres?
 - Was the interaction shorter than 15 minutes?
 - Was the area where the contact took place well ventilated?

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If any 3 of the 4 are answered in the negative, the contact should be considered at risk and suitable quarantining instructions must be issued if the affected student turns out to be COVID19 positive. Till the test results are received, all such contacts should be asked to stay away from School and isolate themselves.

- The classroom from where the affected student was taken away from should be disinfected using wet wipes by following the standard cleaning protocols available with the Housekeeping in-charge (Snigdha-di). The windows of the room should also be kept open and fans allowed to run to aerate the space.